

# FORWARD PLAN

## November 2017 – July 2018

CEB 21 NOVEMBER 2017

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<b>ITEM 8:</b> <b>ID: I015324</b>	<b>REVIEW OF COMMUNITY GRANTS PROGRAMME AND COMMISSIONED ADVICE STRATEGY 2018-2021.</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
<p>This report is a merge of two proposed reports from the July Forward Plan: the Review of Community Grants Programme and progress on the Commissioned Advice Strategy 2018-2021.</p> <p>To review and request approval for an approach to expand our 'offer' to the three year Community and Voluntary Sector grant programme from April 2018; and to update the Board on the progress made in developing a new Commissioned Advice Strategy during 2017/18</p>	
<b>ITEM 9:</b> <b>ID: I013443</b>	<b>MUSEUM OF OXFORD HIDDEN HISTORIES REDEVELOPMENT PROJECT</b> <b>Report Status: Provisional: Awaiting further information, advice or input</b>
<ul style="list-style-type: none"> <li>• To update Members on the Museum of Oxford Hidden Histories Redevelopment Project;</li> <li>• To request approval to the revised project budget.</li> </ul>	
<b>ITEM 10:</b> <b>ID: I016124</b>	<b>DIRECT SERVICES TRADING COMPANY - PROGRESS REPORT</b> <b>Report Status: Provisional: Decision needs further consideration or information</b>
<p>Scheduled update to the business case for the creation of Oxford Direct Services local authority trading company. To consider the following:</p> <ul style="list-style-type: none"> <li>• A date ("the Transfer Date"), on which all service delivery currently carried out by the Council's Direct Services will be transferred to the two new LATCo companies. :</li> <li>• In regard to the Teckal Company, the terms of the Council's entry into an appropriate agreement with the company ("the Service Contract") under which the Teckal Company would undertake from the Transfer Date all relevant Council statutory functions and related work, as currently undertaken by Direct Services;</li> <li>• The arrangements to transfer all Direct Services staff engaged in service delivery immediately prior to the Transfer Date to the Teckal Company, such transfer being subject to the TUPE regulations;</li> <li>• The arrangements to ensure that all transferring staff will continue to have access to the Local Government Pension Scheme;</li> <li>• The terms of the contract between the two LATCo companies and the Council ("the Support Contract") under which the Council would provide support services to both companies;</li> <li>• The terms under which the Council would enter into leases or licences with the two LATCO companies covering their occupation of relevant Council premises and use of Council resources;</li> <li>• The arrangements made to transfer to the Trading Company of all contracts with third</li> </ul>	

parties in existence on the Transfer Date	
<ul style="list-style-type: none"> <li>• The terms of the Shareholder's Agreement to be made between the companies and the Council (acting through its Shareholder Group)</li> <li>• The provisions of an initial Business Plan (or Plans) for the Companies.</li> <li>• An aspiration that the project's aim is to go live on 1 April 2018.</li> </ul>	

<b>ITEM 11: ID: I015275</b>	<b>EAST OXFORD COMMUNITY CENTRE - IMPROVEMENT SCHEME</b> <b>Report Status: Provisional : Decision needs further consideration or information</b>
To present an improvement scheme for the East Oxford Community Centre following public consultation.	

## CEB 27 NOVEMBER 2017

<b>ITEM 12: ID: I017796</b>	<b>CITY WARD BOUNDARY REVIEW 2018</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
Report of the Ward Boundary Review Working Party on the first phase of the review - recommending a council size to CEB.	

<b>ITEM 13: ID: I017827</b>	<b>REVIEW OF PARLIAMENTARY BOUNDARIES 2018 - REVISED PROPOSALS</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
The report will ask the Board to consider the revised proposals of the Boundary Commission for England on the parliamentary boundaries as they affect Oxford.	

## CEB 20 DECEMBER 2017

<b>ITEM 14: ID: I017502</b>	<b>CHILDREN &amp; YOUNG PERSON STRATEGY 2018-2023</b> <b>Report Status: Confirmed for this meeting</b>
This report requests CEB to agree the Children & Young Person Strategy for public consultation	

<b>ITEM 15: ID: I017383</b>	<b>OFFER OF ADDITIONAL FUNDING TO OXFORD CITY HOUSING LIMITED</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
The report seeks approval for the disposal receipts of two HRA properties (156 Walton St and 25 Albert Street) to be offered as grant funding to Oxford City Housing Limited to purchase larger properties to address overcrowding issues.	

<b>ITEM 16: ID: I017158</b>	<b>IMPACT OF THE HOMELESSNESS REDUCTION ACT 2017</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
To set out the implications of the new Homelessness Reduction Act 2017 and any changes required to current service delivery or any potential impact on the Council's Medium Term Financial Plan.	

<b>ITEM 17: ID: I016513</b>	<b>APPROVAL OF INCREASES IN PLANNING APPLICATION FEES AND RING FENCING OF ADDITIONAL INCOME GENERATED TO DEVELOPMENT MANAGEMENT SERVICE IMPROVEMENTS</b> <b>Report Status: Confirmed</b>
This report deals with the recent announcement that to planning application fees can be increased in line with new provisions from Government where the additional income raised is ring-fenced for investment in the Development Management (DM) function. The report seeks authority to increase fees and invest the income in the DM service	
<b>ITEM 18: ID: I015522</b>	<b>BUDGET 2018/2019</b> <b>Report Status: Confirmed</b>
A new Budget for the period 2018/2019. The pre-consultation draft report will be submitted to CEB in December 2017 The post-consultation draft report will be submitted to CEB in February 2018. The Budget will be submitted to Council for adoption in February 2018.	
<b>ITEM 19: ID: I015525</b>	<b>TREASURY MANAGEMENT PERFORMANCE: ANNUAL REPORT AND PERFORMANCE 2017/18</b> <b>Report Status: Confirmed</b>
The Treasury Management Performance Report 2017/18 is submitted twice a year: <ul style="list-style-type: none"> <li>• December 2017 – the position at the 30 September 2017 (Half Year)</li> <li>• September 2018 – the position at 31 March 2018 (Full Year)</li> </ul>	
<b>ITEM 21: ID: I015325</b>	<b>REVIEW OF HOME CHOICE PILOT</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
To update CEB on the 1st year's operation of the Home Choice Pilot.	
<b>ITEM 22: ID: I016584</b>	<b>OXFORD CITY COUNCIL'S TENANCY STRATEGY &amp; POLICY STATEMENT 2018</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
To request CEB approval to go out to public consultation on the draft Tenancy Strategy	
<b>ITEM 23: ID: I016720</b>	<b>COUNCIL TAX REDUCTION SCHEME FOR 2018/19</b> <b>Report Status: Confirmed</b>
CEB Dec 2017: To recommend that Full Council adopt a new Council Tax Reduction Scheme from 2018/19  Council Jan 2017: To adopt a new Council Tax Reduction Scheme from 2018/19	
<b>ITEM 24: ID: I017839</b>	<b>COMMUNITY SAFETY IN THE PUBLIC REALM</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
The use of enforcement powers and safeguards to address public realm cases.	

## CEB: 23 JANUARY 2018

<b>ITEM 25:</b> <b>ID: I017236</b>	<b>COMMUNITY INFRASTRUCTURE LEVY - PRELIMINARY DRAFT CHARGING SCHEDULE</b> <b>Report Status: Confirmed for this meeting</b>
<p>To approve the Community Infrastructure Levy (CIL) Preliminary Draft Charging Schedule for consultation</p>	
<b>ITEM 26:</b> <b>ID: I011613</b>	<b>DESIGN SUPPLEMENTARY PLANNING DOCUMENT - DRAFT</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
<p>The Design SPD will set out planning guidance for the design of new buildings in Oxford considering particularly local context. This meeting will be to approve the draft for public consultation.</p> <p>This item was scheduled for January 2018 CEB but is now withdrawn as a new set of design policies will be incorporated in the emerging Oxford Local Plan 2036. This will remove the need for an SPD on design. The Local Plan policies could be supplemented over time with technical advice notes if required.</p>	
<b>ITEM 27:</b> <b>ID: I017408</b>	<b>DRAFT HOUSING ASSISTANCE AND DISABLED ADAPTATIONS POLICY 2018</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
<p>The City Executive Board on 16 October 2017 resolved to approve the draft Housing Assistance and Disabled Adaptation Policy for a City wide consultation.</p> <p>CEB is now asked to approve the policy post- consultation.</p>	
<b>ITEM 28:</b> <b>ID: I015539</b>	<b>CITY CENTRE STRATEGY</b> <b>Report Status: Provisional: Decision needs further consideration or information</b>
<p>To approve the City Centre Strategy which aims to</p> <ul style="list-style-type: none"> <li>• create and promote a strong investment proposition by informing the future role and direction of the city centre</li> <li>• facilitate ongoing dialogue with those involved in the management and future of the city centre</li> <li>• provide a framework for collaboration and action</li> <li>• assist in the allocation of resources and prioritise actions</li> </ul>	
<b>ITEM 29:</b> <b>ID: I015077</b>	<b>SUSTAINABILITY STRATEGY 2017</b> <b>Report Status: CEB: Provisional: Decision needs further consideration or information</b> <b>Council: Provisional: Decision needs further consideration or information</b>
<p>The report will provide the revised Oxford Sustainability Strategy, which will set out the vision for Oxford's sustainable future and steps we are required to take to deliver it. The report will recommend approval of the draft strategy for public consultation.</p>	

<b>ITEM 30:</b> <b>ID: I017785</b>	<b>OXFORD FLOOD ALLEVIATION SCHEME</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
To present for approval the proposed land disposals and discounts in relation to the Council's £1,000,000 in-kind contributions from land disposal and compensation foregone to facilitate the Oxford Flood Alleviation Scheme.	

## **COUNCIL: 29 JANUARY 2018**

to include any reports from CEB

## **CEB: 13 FEBRUARY 2018**

<b>ITEM 31:</b> <b>ID: I016225</b>	<b>TREASURY MANAGEMENT STRATEGY 2018/19</b> <b>Report Status: Confirmed</b>
To present the Council's Treasury Management Strategy for 2018/19 together with the Prudential Indicators for 2019/19 to 2020/21.	

<b>ITEM 32:</b> <b>ID: I016226</b>	<b>CAPITAL STRATEGY 2018/19</b> <b>Report Status: Provisional</b>
To consider the Capital Strategy 2018/19	

<b>ITEM 33:</b> <b>ID: I016228</b>	<b>GRANT ALLOCATIONS TO COMMUNITY AND VOLUNTARY ORGANISATIONS 2018/19</b> <b>Report Status: Confirmed</b>
This report is for the City Executive Board to make decisions on the allocation of grants to the community and voluntary organisations for 2018/2019.	

<b>ITEM 20:</b> <b>ID: I015952</b>	<b>UPDATE OF THE CORPORATE PLAN 2018</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
Update report on the Corporate Plan	

## **BUDGET COUNCIL: 19 FEBRUARY 2018**

to include any reports from CEB

## **CEB: 20 MARCH 2018**

<b>ITEM 34:</b> <b>ID: I017125</b>	<b>ALLOCATION OF HOMELESSNESS PREVENTION FUNDS IN 2018/19</b> <b>Report Status: Confirmed</b>
To agree the allocation of the homelessness prevention funds with the purpose of meeting the objectives of the homelessness strategy. Funding is recommended to services/projects working to prevent and/or tackle homelessness and rough sleeping.	
Annual report listing the spend in 2017-2018 and proposals for 2018-2019 for approval.	

<b>ITEM 35:</b> <b>ID: I016330</b>	<b>MUSEUM OF OXFORD HIDDEN HISTORIES PROJECT</b> <b>Report Status: Provisional: Awaiting further information, advice or input</b>
To seek project approval for the Museum of Oxford Hidden Histories Project	

## **CEB: 17 APRIL 2018**

<b>ITEM 36:</b> <b>ID: I016994</b>	<b>LOCAL LAND CHARGES - INCREASE IN FEES</b> <b>Report Status: Confirmed</b>
To amend the Council's Local Land Charges fees in the schedule of fees and charges so they match the increased Oxfordshire County Council's fees.	

## **COUNCIL : 23 APRIL 2018**

to include any reports from CEB

## **ANNUAL COUNCIL: 15 MAY 2018**

<b>ITEM 37:</b> <b>ID: I016990</b>	<b>APPOINTMENT TO COUNCIL COMMITTEES 2018/19</b> <b>Report Status: Confirmed</b>
To appoint to Council Committees for the 2018/19 Council year.	

## **CEB: 22 MAY 2018**

<b>ITEM 38:</b> <b>ID: I016991</b>	<b>FUSION LIFESTYLE'S 2018/19 ANNUAL SERVICE PLAN</b> <b>Report Status: Confirmed</b>
To endorse Fusion Lifestyle's 2018/19 Annual Service Plan for the continuous development, management and operation of leisure services in Oxford	

## **CEB: 19 JUNE 2018**

<b>ITEM 39:</b> <b>ID: I014947</b>	<b>DRAFT LOCAL PLAN</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
To present the draft Local Plan following public consultation on the preferred option.	

<b>ITEM 40:</b> <b>ID: I017365</b>	<b>APPOINTMENT TO OUTSIDE BODIES 2018/19</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
To review and appoint council representatives to Outside bodies for 2018/19	

<b>ITEM 41:</b> <b>ID: I014681</b>	<b>MONITORING GRANTS ALLOCATED TO COMMUNITY AND VOLUNTARY ORGANISATIONS 2017/18</b> <b>Report Status: Provisional</b>
To monitor the reported achievements resulting from Community and Voluntary Grant allocations for 2017/18	

## **CEB: 17 JULY 2018**

<b>ITEM 42:</b> <b>ID: I017364</b>	<b>COUNCIL TAX REDUCTION SCHEME FOR 2019/20</b> <b>Report Status:</b>
To review the Council Tax Reduction Scheme	

<b>ITEM 43:</b> <b>ID: I017048</b>	<b>OXFORD RENT GUARANTEE SCHEME PILOT REVIEW</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
Review of the two year pilot to know if this pilot is to continue	